



Republic of the Philippines
MUNICIPALITY OF PASUQUIN
Ilocos Norte

REQUEST FOR QUOTATION

Date: 09.18.2026
Quotation NO. 2026.131
PR No: 2026.09.311

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than Sept 24, 2026 @ 8:30AM in the return envelope attached herewith.

PATRICK JOHN T. RATUITA, MAPA
BAC Chairman

- NOTE:
1. All entries must be type written
 2. Delivery period within one (1) calendar day
 3. Warranty shall be for a period of six(6) months for supplies & materials, one(1) year for equipment, from date of acceptance by the procuring entity
 4. Price validity shall be for a period of one (1) month upon submission of the quotation
 5. The following documents shall be attached upon submission of the quotation:
 - a. Mayor's / Business Permit
 - b. Certificate of Registration
 - c. PhilGEPS registration certificate/number
 6. Approved Budget of the Contract P 18,575.00

ITEM NO.	ITEM & DESCRIPTION	Brand/Model	QTY.	UNIT	UNIT PRICE	TOTAL COST
1	Pencil #2 with eraserhead		12	box		
2	Pen holder, metal mesh		15	pc		
3	Pencil case, plastic, flip cover, magnet lock		15	pc		
4	Eraser, small		15	pc		
5	White glue 40g non-toxic washable		15	pc		
6	Ruler, plastic transparent, 12"		15	pc		
7	Sharpener, plastic, 2-hole, small		15	pc		
8	Paper, pad, Grade 1		15	pad		
9	Crayons, 16 colors		15	box		
10	Specialty paper, white, A4 size		15	pack		
11	Picture frame, A4 size		3	pc		
12	Drawing/coloring book		15	pc		
13	Plastic envelope, transparent, short with handle		15	pc		
14	Folder, long, white		15	pc		
15	Cartolina, white		15	pc		
16	Cartolina, red		10	pc		
17	Cartolina, green		10	pc		
18	Face towel, cotton, color white		15	pc		
19	Pitcher, plastic 1.2-1.5 liters		15	pc		
20	Soup bowl, melamine, plain		15	pc		
21	Plate, dining, melamine, plain		15	pc		
22	Multipurpose tray, aluminum or plastic, rectangle		15	pc		
23	Coffe mug. Creamic, plain		15	pc		
24	Eco bag, XL		30	pc		
25	Eco bag, XXL		30	pc		

Brand and Model :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No./Email Add.