



Republic of the Philippines
MUNICIPALITY OF PASUQUIN
Ilocos Norte

REQUEST FOR QUOTATION

Date: 06.03.2026
Quotation NO. 2026.058
PR No: 2026.06.179

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than June 09, 2026 @ 8:30AM in the return envelope attached herewith.

PATRICK JOHN T. BATUTA, MAPA
BAC CHAIRMAN

- NOTE:
1. All entries must be type written
 2. Delivery period within thirty (30) calendar days
 3. Warranty shall be for a period of six(6) months for supplies & materials, one(1) year for equipment, from date of acceptance by the procuring entity
 4. Price validity shall be for a period of one (1) month upon submission of the quotation
 5. The following documents shall be attached upon submission of the quotation:
 - a. Mayor's / Business Permit
 - b. Certificate of Registration
 - c. PhilGEPS registration certificate/number
 - e. Income / Business Tax Return
 - d. Omnibus Sworn Statement
 6. Approved Budget of the Contract P 56,775.00

ITEM NO.	ITEM & DESCRIPTION	Brand/Model	QTY.	UNIT	UNIT PRICE	TOTAL COST
1	ballpen 0.5, black		50	piece		
2	bond paper 80gsm A4		22	ream		
3	bond paper 80gsm, legal		16	ream		
4	cartolina, red		15	piece		
5	cartolina, yellow		15	piece		
6	cartolina, blue		15	piece		
7	certificate holde, A4		50	piece		
8	computer ink 003, black		7	bottle		
9	computer ink 003, cyan		7	bottle		
10	computer ink 003, magenta		7	bottle		
11	computer ink 003, yellow		7	bottle		
12	glue, all purpose 130ml		5	piece		
13	ID holder with lace		50	piece		
14	marker permanent, black, fine		6	piece		
15	marker permanent, blue, fine		6	piece		
16	masking tape 1"		10	roll		
17	masking tape 2"		10	roll		
18	notebook spiral, 40 leaves		50	piece		
19	paper board, white A4 100's		2	pack		
20	paper manila		30	piece		
21	paper parchment A4, 100's		2	pack		
22	pencil, lead with eraser no 2		6	box		
23	plastic envelop with holder, long		50	piece		
24	sliding folder, A4, white		50	piece		
25	safety vest, yellow green, XL		15	piece		
26	white board marker, black		6	piece		
27	storage box, heavy duty storage with wheels & side clips, capacity-155 liters materials:plastic, color:clear/transparent		3	piece		

Brand and Mode :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

supply and delivery of training material & equipment for the conduct of
integrated planning in incident command system training course
MGPIN -2026.06.122

Printed Name/Signature

Tel. No./Cellophone No./Email Add.