



Republic of the Philippines
MUNICIPALITY OF PASUQUIN
Ilocos Norte



REQUEST FOR QUOTATION

Date: 09.03.2025
Quotation NO. 2025 - 121
PR No: 2025.08.230

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 09, 2025 @ 8:30 AM in the return envelope attached herewith.

PATRICK JOHN T. RATUITA, MAPA
BAC CHAIRMAN

- NOTE: 1. All entries must be type written
2. Delivery period thirty (30) calendar days
3. Warranty shall be for a period of six(6) months for supplies & materials, one(1) year for equipment, from date of acceptance by the procuring entity
4. Price validity shall be for a period of one (1) month upon submission of the quotation
5. The following documents shall be attached upon submission of the quotation:
a. Mayor's / Business Permit
b. Certificate of Registration
c. PhilGEPS registration number
6. Approved Budget of the Contract P 61,071.80

ITEM NO.	ITEM & DESCRIPTION	Brand/ Model	QTY.	UNIT	UNIT PRICE	TOTAL COST
1	Ballpen, 0.5, black		44	pcs		
2	Cartolina, Red		6	pcs		
3	Cartolina, yellow		6	pcs		
4	Cartolina, blue		6	pcs		
5	Certificate Holder, A4		44	pcs		
6	Computer Ink, 003, Black		10	bottle		
7	Computer Ink, 003, Cyan		10	bottle		
8	Computer Ink, 003, Magenta		10	bottle		
9	Computer Ink, 003, Yellow		10	bottle		
10	Glue, All purpose, 130ml		6	pcs		
11	ID Holder with Lace		44	pcs		
12	masking Tape 1"		15	pcs		
13	Masking Tape, 2"		15	pcs		
14	Notebook, Spiral, 40 leaves		40	pcs		
15	Paper Board, White, A4		6	ream		
16	Paper, manila		30	pc		
17	Paper, Bond Subs 20, Long		17	ream		
18	Paper, Bond Subs, 20, A4		15	ream		
19	Paper, Parchment, A4 100		1	pack		
20	Pentel Pen, Fine, Black		10	pc		
21	Pentelpen, Fine Blue		10	pc		
22	Pencil, Lead with eraser, No. 2		5	box		
23	Plastic Envelope with Holder, Long		44	pcs		
24	Sliding Folder, A4		44	pcs		
25	Scotch Tape, 2"		12	pcs		
					total	-

Brand and Model :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

MGPIN - 2025.09.162

Conduction of Capacity Training, DRRM Meeting and Forums, Seminars, Workshops, and Drills on Disaster Management (Conduct of Basic Incident Command System Training) - training Materials

Printed Name/Signature

Tel. No./Cellphone No./Email Add.